

Whiteside SD #115
Remote Online Learning Plan
Updated July 22, 2020

Due to the current pandemic, Whiteside School District will be offering a remote/online option for 2020-21 school year to students. Parents have the ability to select the remote option at the beginning of the school year. The remote/online learning option will look vastly different from last spring, and grades will be taken as if the student were attending in-person learning. Students in the remote/online section option 2 will remain remote and have the opportunity reevaluate in-person instruction at the beginning of each quarter. Parents wishing to move from in-person instruction to remote/online during the middle of the quarter must contact the principals to discuss this option.

Remote/Online Learning Plan Summarizations of Option 2:

Online/Remote Instruction

- 5 days a week with 5 hours per day of remote work
- Academic Remote/Online Session:
 - Middle School
 - Students will be offered Math, ELA, SS, and Science, and Specials
 - Teachers will be posting assignments, video lessons, and available for google meets sessions and email correspondence from 1-3:30 p.m.
 - Student expectations will be very similar to in-person instruction. Students will be expected to cover similar curricular material, items will receive a grade that corresponds to the district grading scale, and assignments will be submitted by specified times.
 - Honors will **NOT** be available for students at the middle school.
 - Elementary School
 - Students will be offered Math, ELA, SS, and Science, and Specials
 - Teachers will be posting assignments, video lessons, and available for google meets sessions and email correspondence from 1:15 - 3:30 p.m.
 - Student expectations will be very similar to in-person instruction. Students will be expected to cover similar curricular material, items will receive a grade that corresponds to the district grading scale, and assignments will be submitted by specified times.

The district encourages that families use their personal devices to support the remote/online option. These devices must support Google Chrome and have the ability to due video conferencing. Online/ remote students must be able to show the district

that they have adequate internet access prior to being provided the ability to move to Option 2. Families able to provide proof of internet but not having a device should contact the administration to see if a device is available. **Chrome devices are limited due to the number of Chromebooks available in the District's collection.**

Parents will have until July 31st to let the school district know which option you choose for each of your children. If the online/remote (Option 2) is selected, students must remain online/remote for the 9 week grading period (1 quarter). Due to staffing constraints and planning needs, students will not be allowed to return to in-person instruction until the quarter ends. Students wishing to move to online/remote only may request this at any time during the quarter. District administration will make the final determination on that request. To select the remote/online option a parent must complete the required paperwork and submit proof of internet. Proof of internet might include but not limited to an internet bill.

Student Remote/Online Class Schedule and meet times:

General Information: Students will be expected to access their Google Classroom and utilize Clever each day due to attendance reasons. Parents are expected to contact the office when a student is ill. Parents who do not contact the office when a student does not log into their Google Classroom or attend the Google Meets will be deemed absent and then marked unexcused. Please refer the Student/Parent handbook for information regarding unexcused absences and truancy. It should also be understood that the Student/Parent Handbook will be used to assist in facilitating the remote/online option.

The **Elementary School and the 5th Grade** will utilize the Google Classroom Platform and utilize Clever to facilitate instruction. Teachers in grades K – 5 will send home a weekly newsletter to parents detailing the upcoming weeks schedule and skills being taught. Work assigned by teachers will be due and expected to be turned in prior to the following Monday. Students will be expected to log in each day to their Google Classroom for attendance purposes and will be expected to attend virtual Google Meet Times with their teachers each day during the times listed below.

Grading: Assignments will be graded in the traditional manner and the school's grading scale will be used. Please understand that remote/online assignments will consist of graded assignments and could impact a student's grade negatively. Remote/online students will be assessed late grades, as if the student is attending in-person learning.

Assignments: Students and parents can expect a combination of different types of assignments but are not limited to following items: virtual video conferencing, online assignments, videos, quizzes, homework.

Elementary Google Meet Schedule Grades K - 5:

- 1:10-1:30 Social Work and Speech including 5th Grade at the Middle School
- 1:30-1:50 Kindergarten
- 1:50-2:10 1st Grade
- 2:10-2:30 2nd Grade
- 2:30-2:50 3rd Grade
- 2:50-3:10 4th Grade
- 3:10-3:30. RTI/Specials- See schedule below

Students are expected to be in the Google meets that corresponds with their grade level at the notated time above. In the event of an unexpected conflict, please contact the classroom teacher.

Schedule for Elementary RTI/Specials Meets: 3:10-3:30

Subject	Monday	Tuesday	Wednesday	Thursday	Friday
RTI Math	K	1	2	3	4
RTI Reading	4	K	1	2	3
Music	3	4	K	1	2
PE	2	3	4	K	1
Art	1	2	3	4	K

The **Middle School (Grades 6 – 8)** will utilize the Google Classroom and utilize Clever to facilitate instruction. Assignments will be assigned at the beginning of each week for all classes and expected to be turned in prior to the following Monday. Students will be expected to log in each day to their Google Classroom and utilize Clever for attendance purposes and will be expected to attend virtual Google Meets times with their teachers each day during the time listed below.

Grading: Assignments will be graded in the traditional manner and the school’s grading scale will be used. Please understand that remote/online learning will consist of graded assignments and could impact a student’s grade negatively. Remote/online students will be assessed late grades, as if the student is attending in-person learning.

Assignments: Students and parents can expect a combination of different types of assignments but are not limited to following items: virtual video conferencing, online assignments, videos, quizzes, homework, etc.

Middle School Google Meet Schedule:

6th	Monday	Tuesday	Wednesday	Thursday	Friday
100-130	Math(mandatory)	Composition(mandatory)	Math(mandatory)	Composition (mandatory)	Special PE (mandatory)
130-200	Math Tutor	Composition	Math Tutor	Composition	Tutoring/SIT
200-230	Science(mandatory)	Literature(mandatory)	Science(mandatory)	Literature(mandatory)	Tutoring/SIT
230-300	Sci Tutor	Literature	Sci Tutor	Literature	Tutoring/SIT
300-330	Special Art (mandatory)	Social Studies(mandatory)	RTI Special	Social Studies(mandatory)	Tutoring/SIT
7th	Monday	Tuesday	Wednesday	Thursday	Friday
100-130	Math(mandatory)	Composition (mandatory)	Math(mandatory)	Composition (mandatory)	RTI Special (mandatory)
130-200	Math Tutor	Composition	Math Tutor	Composition	Tutoring/SIT
200-230	Science(mandatory)	Literature (mandatory)	Science(mandatory)	Literature (mandatory)	Tutoring/SIT
230-300	Sci Tutor	Literature	Sci Tutor	Literature	Tutoring/SIT
300-330	Special PE(mandatory)	Social Studies (mandatory)	Special Art (mandatory)	Social Studies (mandatory)	Tutoring/SIT
8th	Monday	Tuesday	Wednesday	Thursday	Friday
100-130	Math (mandatory)	Composition (mandatory)	Math(mandatory)	Composition (mandatory)	Special Art (mandatory)
130-200	Math Tutor	Composition	Math Tutor	Composition	Tutoring/SIT
200-230	Science(mandatory)	Literature(mandatory)	Science(mandatory)	Literature(mandatory)	Tutoring/SIT
230-300	Sci Tutor	Literature	Sci Tutor	Literature	Tutoring/SIT
300-330	RTI Special (mandatory)	Social Studies(mandatory)	Special PE (mandatory)	Social Studies(mandatory)	Tutoring/SIT

Middle School Continued:

- Student selecting the remote/online option at the middle school will be able to access the specials for PE, ART, and components of Response To Intervention.
- Students selecting the Online option at the middle school will not be able to participate in the honors classes from the in-person option as well as the middle school band.
- SIT – Student Intervention Team will be comprised of different teachers providing communication and assistance to online learners. This team may include, but is not limited to, our special area educators or teachers who may not be assigned mandatory meet during the day.
- Mandatory meets will be required for all students. This time will be comprised of virtual lessons for students where teachers will host a Google meet for direct

incoming instruction. Tutoring times listed will be available for students to speak with teachers about instructional items or assignments. In the event of an unexpected conflict, please contact the classroom teacher.

District Teacher Responsibilities:

The following is a list of general teacher responsibilities during the online portion of the day scheduled from 1:00/1:15 – 3:30. This list is not meant to be an all-inclusive list and teachers may update online instructional items as needed. Also it should be understood that these are tools to be used during option 2 and teachers will be using these as needed and not all at one time.

- Create and host a Google meet during the assigned times listed in the notated schedule.
- Communicate with students and parents any schedule changes.
- Post Information to Google Classroom as noted below:
 - All assignments need to include a due date. Due dates must take into consideration that students may be working on their schoolwork during the day or in the evening. If a student has internet access issues, you must adjust the due dates accordingly, without penalty.
 - Grades K – 5 will have Monday – Sunday to complete work.
 - Grades K – 5 will post their weekly newsletter for topics and skills covered for the week while assignments will be posted throughout the week.
 - Grades 6 - 8 will mirror the deadlines associated with in person instruction due to the nature of subjects sequencing curriculum.
- Respond to parent emails within 24 hours
- Phone/video conference if needed during the listed tutoring times or a mutual agreed upon time
- Create instructional or educational videos if needed to correspond with the Google Meet
- Google Meet with your class during the assigned time
- Plan and post for future learning
- Grade student work
 - Grades K – 5: grading will be delayed due to the amount of time built in for assignments. This is to allow for parents at the younger grades to assist with homework.
 - Grades 6 -8: grading will mirror in class deadlines and graded closely to the traditional timeline.
- Attend PD or meetings with administrators
- Provide accommodations equivalent for students with IEPs to what is in their plan for those remote learners. Special education teachers are available for consultation if you need help determining the appropriate way to accommodate a given student.